



# (APF) ALLISTON POTATO FESTIVAL OUTDOOR - August 09, 10, 11 2024

## NON FOOD- VENDOR APPLICATION

Location: Alliston Potato Fairgrounds, Church Street, Allston

1.

<b>Business Name</b>				<b>Contact Name</b>			
<b>Email Address</b>					<b>phone</b>		
<b>Mailing address</b>	<b>Town</b>						
<b>Certificate of Insurance</b> Must add as additional insurers.  Township of New Tecumseth 10 Wellington St. E. Alliston ON L9R 1A1  Alliston Potato Festival PO Box 155, Alliston, L9R 1V5	<b>Receive</b>  See link on website if need source	<b>E-transfer</b>  allistonpotatofestival@gmail.com <b>name on transfer?</b>	<b>Received</b>	<b>Description of Products</b>			
<b>Check the Size of booth and section</b>	20 by 10 _____	20' x 20' _____	30' x 20' _____	40' x 20' _____	50' x 20' _____	60' x 20' _____	80' x20' _____
<b>Section A</b> Includes hydro	\$240 <i>Sold out</i>	\$295 <i>Sold out</i>	\$325 <i>Sold out</i>	\$370 <i>Sold out</i>	\$410 <i>Sold out</i>	\$495 <i>Sold out</i>	\$600 <i>Sold out</i>
<b>Section B</b> Hydro is extra	\$225	\$275	\$290	\$350	\$410	NA	\$600
Hydro B only	\$20	\$20	\$20	\$20	\$20		\$50
<b>Total price</b> <b>Being E-Transfer</b>							

**SELECT BOOTH FRONTAGE WITH AN X BELOW. (Frontage by Depth) and X on Section .**

**Section A must be open** the following hours Friday 5pm to 10pm, Saturday 930am to 10pm, Sunday 930 to 4pm

**Section B Option of Friday, Saturday 930am to 6pm, Sunday 930pm to 4pm. Option to stay open later but not mandatory.**

I, confirm the information above is correct, I fully comply with the terms and conditions of this application.

DATE: \_\_\_\_\_ Signature: \_\_\_\_\_

Email completed form to [allistonpotatofestival@gmail.com](mailto:allistonpotatofestival@gmail.com)

E-transfer monies to [allistonpotatofestival@gmail.com](mailto:allistonpotatofestival@gmail.com) comment name of vendor in transfer

Rcvd on: \_\_\_\_\_ Payment RCVD \_\_\_\_\_ Insurance Recvd \_\_\_\_\_



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## Terms and Conditions This application is not downtown, that is another event not the APF

1. Completed application with payment and insurance must be submitted by April 15 2024
2. Every booth rental requires insurance and COI must be sent to organizers before you are confirmed as attendee
3. If your booth sells Food products you must submit a Vendor application with the Simcoe Muskoka Health Department. See website for application. <https://www.simcoemuskokahealth.org/Topics/FoodSafety/SpecialEvents>
4. Rain or shine event, no refunds.
5. COVID PROTOCOLS MUST BE FOLLOWED IF ANY HAVE BEEN IMPLEMENTED
6. Confirmation of application will be within 24 hours of receiving your payment and insurance
7. **We cannot always guarantee product exclusivity**
8. **NEW..** We have divided the Market into 2 sections, Section A must be open the 3 full days, Section B only needs to be open Saturday and Sunday. They have option of opening Friday but not mandatory.
9. **NEW Section A** Vendor set up begins Friday at noon till 4pm. **There is not entry with vehicle after 1pm on Friday. If Vendor does not show up on Friday their spot will be given away and no refunds will be given.**
10. **NEW Section B**, has option to set up Friday but does not have to man booth till Saturday., **if not they need to be all set up by 830am on Saturday, Set up Saturday is 6am to 8:30am. No vehicle entry allowed after 745am. All vehicles off grounds by 830am If they are not there by time 9am, they will forfeit that day of vending. No refunds**
11. **No security provided.** Vendors are responsible for monitoring their booth and merchandise.
12. Vehicles not part of the permanent display must be removed from the grounds by Friday at 4pm, Saturday and Sunday by 8:30am
13. Booths with 15amp hydro service ONLY. Section A includes Hydro, Section B, paid
14. The Alliston Potato Festival reserves the right to relocate or remove any participant due to inappropriate behavior.
15. Outside market opens Friday at 5pm, Saturday and Sunday at 9:30am. Tear down begins at 4pm on Sunday. All vehicles not part of the display must be removed before the market opens.

## AGREEMENT

*The organizers of the Alliston Potato Festival is a volunteer organization that leases the grounds for the 3 day APF on August 9, 10, 11, 2024. Space will be allocated at the sole discretion of the organizers to best serve the Marketplace. The APF and Township of New Tecumseth will not be liable or responsible for any loss due to theft, water damage, fire, wind, or any other damage to Exhibitors equipment or stock.*

*By signing this agreement, you are agreeing to abide by the rules as set out by the Organizer of the Alliston Potato Festivals and Town of New Tecumseth (Please see terms above).*

*We will be curating applications to reduce duplication. We will prioritize early applicants (and to be fair we will take previous emails, contacts and letters into account). We will contact you within 2 business days of receiving your application. Thank you for your patience and for your support!*

Exhibitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Exhibitor Name Printed: \_\_\_\_\_

## **DETAILS OF THE EVENT**

Email completed form to [allistonpotatofestival@gmail.com](mailto:allistonpotatofestival@gmail.com)

E-transfer monies to [allistonpotatofestival@gmail.com](mailto:allistonpotatofestival@gmail.com) **comment name of vendor in transfer**

Rcvd on: \_\_\_\_\_ Payment RCVD \_\_\_\_\_ Insurance Recvd \_\_\_\_\_



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Alliston Potato Festival (APF) is an annual event, which takes place on the weekend after the civic holiday. It attracts approximately 10 000 to 15 000 over the course of 3 days. The festival is a salute to our community and our agricultural events and our local organizations that make this a great place to raise a family. The event offers something for everyone in the family.

<b>APF Date:</b>	Friday August 9 to 11, 2024
<b>Time of the Festival</b>	Friday 5pm to 1am Saturday 930am to 1am Sunday 930am to 4pm
<b>Market Hours</b> <b>Section B may stay open longer if choose</b>	Friday 5pm to 11pm      Section A only Saturday 930am to 11pm      Section A only Saturday 930am to 6pm      Section B only Sunday 930am to 4pm      Both Sections
<b>Market address:</b>	Outdoors: PPG Park 140 Church St S, Alliston, ON L9R 1E5
<b>Set up time:</b>	<b>Section A</b> Friday Noon to 4pm.
<b>Additional details to follow</b>	<b>Section B</b> Saturday from 6am to 830am Option to set up Friday
<b>Takedown:</b>	Sunday August 11 4pm
<b>Electrical:</b>	<b>Section A</b> , includes Hydro in the cost <b>Section B</b> , must pay for Hydro
<b>Layout</b>	See Map attached for sections
<b>Cost:</b>	See attached application for fee schedule
<b>Application deadline:</b>	April 15 <sup>th</sup> 2024
<b>All payment must be submitted by this date to secure spot</b>	Email to allistonpotatofestival@gmail.com
<b>Insurance</b>	All vendors need to provide a Certificate of insurance (COI) adding APF and Town of New Tecumseth as additional insurers
APF website has a link from a provider who can help with this.	
<b>Notification of acceptance:</b>	We will notify you within 24 hours of the success of your application once payment and insurance is received

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